

**Technology Committee Recommendations 2016**  
**Technology Annual Action Plan**  
**Vernon College**

				<b>2016-17 Approved Budget</b>	
<b>Technology Item</b>	<b>QTY</b>	<b>Type</b>	<b>Cost</b>		<b>Comments/Recommendations</b>
<b>Renewal - Software License</b>					
Financial Aid - student texting software	1		\$3,000.00		Currently POISE; New ERP will include this functionality
Institutional Advancement - MaestroSoft Pro Auction Software	1	Annual	\$4,000.00		
Institutional Advancement - Metasoft Foundation/Corporate Funding Search	1	Annual	\$4,000.00		
Institutional Advancement - Raiser's Edge/Philanthropy Programs	1	Annual	\$9,500.00		
Institutional Advancement - AwardSpring/Scholarships	1	Annual	\$9,000.00		Formerly STARS
Institutional Advancement - Recruiting and Alumni e-newsletters	1	Annual	\$4,500.00		
Institutional Advancement - Alumni specific monthly e-newsletters using Mail Chimp	1	Annual	\$3,500.00		
President/Athletics - Survey Monkey student athlete coach evaluations					NOTE: use existing QERI license
President/Athletics - Verizon Jetpacks		Monthly			Cost divided amongst softball, baseball, volleyball
President/Effectiveness - Compliance Assist License	1	Annual	\$5,800.00		
President/Effectiveness - ERP/SIS	1		TBD		Title III grant funding
Quality Enhancement - Reflector/AirParrot Licenses	10	Annual	\$149.90		
Quality Enhancement - QERI/Camtasia Software Upgrade	4	One time	\$570.56		
Quality Enhancement - QERI/Survey Monkey License Renewal	2	Annual	\$600.00		2 licenses available for all department use
Student Services SSP Team - SurveyMonkey	1		\$260.00		2 licenses available through QERI; actual license cost is \$300 annual
<b>New - Software License</b>					
Institutional Advancement - implementation of online giving	1		\$5,000.00		Run CMS eCommerce feature; if outsource RB has comparison company/pricing

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<b>New/Replacement - Hardware</b>					
Admissions & Records - addition of new position (computer \$1,100; telephone \$250; printer \$250)	1	One time	\$1,600.00		Will be added to PC replenishment list - future cost to VC
Financial Aid - addition of new position (computer \$1,100; telephone \$250; printer \$250)	1	One time	\$1,600.00		Will be added to PC replenishment list - future cost to VC
Instructional Services Library - Kiosk (computer & touch screen monitor)			\$584.99		Marian consulting with RB, RB strongly encouraging warranty
<u>Replacements</u>					
Admissions & Records - Scanner	1	One time	\$1,000.00		
Admissions & Records - Dell or HP Printers	2	One time	\$1,500.00		RB can provide quote (CDW)
Financial Aid - Scanner	1	One time	\$1,000.00		
Financial Aid - Printers	2	One time	\$1,500.00		RB can provide quote (CDW)
Financial Aid - DOE required processing computer	1	One time	\$1,500.00		PC currently on replenishment list (cost currently budgeted); FA note required specs prior to replenishment
President/Athletics - Camcorder & Memory Cards					Existing hardware - replacement cost should be included in budgeting process
President/Athletics - iPad, Streaming Software QERI					NOTE: use existing QERI technology for video streaming
Quality Enhancement - iPad Replenishment	2	One time	\$1,199.98		NOTE: President/Athletics use for video streaming; used monthly for Board Meetings
Run Business Solutions (IT) - adhere to equipment replenishment standards		One time	\$217,237.50		NOTE: 4 yr rotation schedule for all PC's; all labs are up to date
<b>Ongoing Projects</b>					
Instructional Services - Explore alternatives to Tandberg ITV systems (CISCO, Skype for Business, Canvas Big Blue Button)			Currently Budgeted		Support of ITV rooms, Skype, and Canvas currently budgeted; partner with RB
Run Business Solutions (IT) - Explore opportunities to better ITV solutions/experience			TBD		Partner with Instructional Services to determine best solution

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<b>Potential Projects</b>					
Run Business Solutions (IT) - Explore updating Vernon campus phone system to Skype for Business Enterprise Voice			TBD		Collaborate with Administrative Services to determine if viable alternative
Run Business Solutions (IT) - Explore Continuity for VC Critical Applications/Servers			TBD		Cloud hosting
Run Business Solutions (IT) - Leveraging Office 365 for Students			TBD		Proposal to Administrative Services/President
<b>Process Review</b>					
President/CE - The College will utilize assessment data and planning info from all components to develop an Annual Technology Action Plan					
President/CE - The College will utilize assessment data and planning info from all components to develop to develop a three to five year technology plan. The plan will include infrastructure needs as well as a well-defined PC replenishment plan.					
President/CE - The College will support the technology infrastructure through appropriate resources allocation decisions.					
Quality Enhancement -Ensure the viability of educational technologies through the Quality Enhancement Resource Inventory (QERI).					Technology Committee